

MINDEN TOWNSHIP  
REORGANIZATIONAL MEETING AGENDA  
MARCH 28, 2017  
8 P.M.

1. Opening with Pledge of Allegiance
2. Approval of agenda with corrections and additions.
3. Reading of the Minutes from February meeting.
4. Reading of claims and approval to pay.
5. Visitors/Audience – Speaking time 5 minutes per person/one time per meeting.
  
6. New Business:
  - A. Designate bank for town financial business
  - B. Appointment to Sauk Rapids and St. Cloud Boards
  - C. Set day, time and place for town board regular meetings (present- second Tuesday of each month at 8 p.m. at the Minden Town Hall (Set at Annual meeting)
  - D. Custodial work at town hall (Job description)
  - E. 4-H meetings, no custodian needed, 4-H members to clean after their meetings
  - F. Pay schedule: See attached sheet.
  - G. Posting of legal notices: Benton County News; Sauk Rapids Herald; Town Hall (Set at Annual meeting)
  - H. Audience discussion at end of meeting?
  
7. Old Business:
  - A. MS4 – Hire consultant
  - B. Remodeling of Bathroom
  - C. Lawn Mowing on Quotes
  - D. Score Grant
  
8. Treasurer's Report
9. Mail
10. Meetings attended by board members
11. Adjournment

Minden Township  
Regular Monthly Meeting  
February 14, 2017

Members Present: Steve Simones, Chairperson, Pam Benoit, Steve Goulet, Supervisors, Marie Pflipsen, Treasurer, Glenice Mehrwerth, Appointed Clerk Members absent: None

The Yearly Financial Audit was held at 7:00 p.m. The Audit opened with the Pledge of Allegiance. The full board discussed the financial status of the township. A motion by Pam Benoit and seconded by Steve Goulet to accept the audit as presented. Motion carried. Adjournment was at 7:40 by motion by Steve Goulet, seconded by Pam Benoit. Carried.

1. Opening with Pledge of Allegiance.
2. The agenda was approved with the following additions: Thermo Tech. Motion to approve was by Steve Goulet and seconded by Pam Benoit. Motion carried,
3. The minutes were approved by motion by Steve Goulet and seconded by Pam Benoit. Motion carried.
4. The claims were approved by Pam Benoit and seconded by Steve Goulet. Motion carried.
5. Visitors/Audience: Amanda Guertin, Benton County Water Plan Technician and Wayne Cymaluk, MS4 Certified Inspector from Stearns County was present to present their services and cost. Wayne's private company is WC Environmental, LLC, if hired by the township he would be helping Minden with the MS4 inspections. The board did not make a decision on hiring Wayne. There will be more discussion on this matter at the March meeting.
6. New Business
  - a. Election Judges for Township Election will be Glenice Mehrwerth, Head Judge, Esther Ebnat, Pam Gilson and Judy Sommers, Alternate. A motion by Pam Benoit and seconded by Steve Goulet to accept the judges. Motion carried.
  - b. A motion by Steve Goulet and seconded by Pam Benoit to allow the absentee voting at the Clerk's house on Saturday, March 11, 2017 from 10 a.m. to 12 noon.
  - c. The township will be checking at possibly hiring Sentence to Serve from the Sheriff's office for brush cutting on township roads. A motion by Steve Goulet and seconded by Pam Benoit to hire STS for brush cleanup. Motion carried.
  - d. Levies suggested for the annual meeting was General Fund \$46,000, Road & Bridge \$110,000, Fire \$49,000.
  - e. A suggestion to have audience discussion time at the end of the meeting prior to adjournment will be discussed at the next meeting.
7. Old Business:
  - a. The bathroom remodeling will be discussed at the annual meeting.
  - b. Marie Pflipsen will continue to add minutes and agendas to the web site after leaving the treasurer's position.
  - c. The board accepted the resignation of Glenice Mehrwerth as of March 14, 2017 by motion by Steve Goulet and seconded by Pam Benoit. Motion carried. A motion by Steve Goulet to appoint Cindy Abraham to fill the clerk position from March 15, 2017 until the end of the term in 2018. Motion seconded by Pam Benoit. Motion carried.
8. Treasurer's Report: Disbursements \$4,949.57; Payroll \$1,235.64 Total: \$6185.21 Income: F&M Bank: Interest on checking \$2.94; Copies \$ .50; Benton Cty Final Settlement \$1,527.77; Title search \$20.00; Candidacy Fee \$6.00. Total \$1,557.21. Check Book Balance \$65,001.60; Money

Market \$5,981.75; CD'S \$116,101.58; Total on Hand \$187,084.93. Motion by Pam Benoit and seconded by Steve Goulet to accept the treasurer's report. Motion carried.

9. Mail: Score Grant Application was received from the county. The board will get more information from the county before applying for a grant. Gambling Tax was discussed as to where the money is donated. More information is needed from the State on distribution of the money.
10. Meetings attended by board members: Pam and Steve attended the Joint Powers meeting in Sauk Rapids. Steve also attended a CMWEA meeting.
11. A motion by Pam Benoit and seconded by Steve Goulet to adjourn at 9:45 p.m. Motion carried.

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\_\_\_\_\_ Chair \_\_\_\_\_

\_\_\_\_\_ Clerk